

TERMS AND CONDITIONS

IT IS UNDERSTOOD THAT THE TEMPORARY EMPLOYEE WHO'S NAME APPEARS ON THE TEMPORARY EMPLOYEE TIME SHEET IS REGISTERED WITH THE BANNER COMPANIES. SHOULD THE CLIENT WISH TO HIRE SAID TEMPORARY AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER CAPACITY IN ANY POSITION WITHIN THE CLIENT COMPANY OR ANY SUBSIDIARY OR AFFILIATE, THE CLIENT WILL BE BILLED ACCORDING TO THE STANDARD FEE SCHEDULE OF BANNER PERSONNEL SERVICE, INC.

DIRECT HIRE FEE SCHEDULE

PROJECTED FULL-TIME ANNUAL COMPENSATION*	FEE AS % OF ANNUAL COMPENSATION
\$10,000 OR LESS	10%
\$11,000	11%
\$12,000	12%
\$13,000	13%
\$14,000	14%
\$15,000	15%
\$16,000	16%
\$17,000	17%
\$18,000	18%
\$19,000	19%
\$20,000	20%
\$21,000	21%
\$22,000	22%
\$23,000	23%
\$24,000	24%
\$25,000	25%
\$26,000	26%
\$27,000	27%
\$28,000	28%
\$29,000	29%
\$30,000	30%
OVER \$30,000	30%

PLEASE CALL BANNER FOR RATES FOR PART-TIME POSITIONS

* IF A CANDIDATE IS HIRED ON A COMMISSION BASIS, DRAW, OR SALARY PLUS COMMISSION/BONUS, HIS OR HER CURRENT OR PREVIOUS COMPENSATION WILL DETERMINE THE BASIS FOR OUR CHARGES

Timecards are DUE by NOON on MONDAY

Please fax your signed timecard to your Banner Office listed below:

- Chicago FAX 312-580-2515
- Downers Grove FAX 630-598-1417
- Libertyville FAX 847-247-2202
- Naperville FAX 630-505-4566
- Schaumburg FAX 847-706-9187

SOCIAL SECURITY NUMBER									
X	X	X	X	X					
EMPLOYEE LAST NAME			FIRST			MIDDLE			
I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET AND THAT NO ACCIDENT OR INJURY WAS SUSTAINED WHILE WORKING ON THIS ASSIGNMENT, UNLESS SO NOTED BELOW.									
EMPLOYEE SIGNATURE X									

COMPANY NAME (WHERE ASSIGNED)
ADDRESS
CITY/STATE/ZIP

"EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL SERVICE, INC. WHEN THEIR ASSIGNMENT WITH A CLIENT ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED." ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING DATE (SUNDAY)					
	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
MON					
TUE					
WED					
THU					
FRI					
SAT					
SUN					

**TOTAL TO NEAREST QUARTER HOUR.
MINIMUM ASSIGNMENT TIME IS 4 HOURS.
CLIENT WILL BE BILLED FOR HOURS LISTED.**

CLIENT AGREEMENT
BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH **BANNER**, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF **BANNER** AND PAYMENT OF THE APPLICABLE FEE.
 I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.

CLIENT SIGNATURE	TITLE
X	